STUWO.CH

Verein Wohnraum für Studierende

a non profit organization

Acceptance report

Apartment flat address: _____

Date: _____

Room nr: _____

Common Area:	Ok	Not Ok	No.
Corridor	☐	☐	1
Floor	☐	☐	2
Power outlets	☐	☐	3
Walls / Ceiling	☐	☐	4
Window	☐	☐	5
Lampe	☐	☐	6
Kitchen **cleaned**	☐	☐	7
+ Sink	☐	☐	8
+ Drawer	☐	☐	9
+ Fridge **cleaned**	☐	☐	10
+ Dishwasher	☐	☐	11
+ Cooking plate clean	☐	☐	12
+ Oven cleaned	☐	☐	13
Bath / WC **cleaned**	☐	☐	14
+ WC Flushing	☐	☐	15
+ Sink	☐	☐	16
+ Bathtub	☐	☐	17
+ Mirror	☐	☐	18
+ Tooth glasses	☐	☐	19
Div.	☐	☐	20
Vacuum cleaner	☐	☐	21
Microwave	☐	☐	22
Basement emptied	☐	☐	54
Laundry room explained	☐	☐	55
Waste disposal explained	☐	☐	56
Mailbox Key	☐	☐	57
Key number Flatshare:			
Room Key number:			

Zimmer:	Ok	Not Ok	No.
Floor	☐	☐	23
Walls	☐	☐	24
Ceiling	☐	☐	25
Door	☐	☐	26
Windows -sill	☐	☐	27
Shutters	☐	☐	28
Power outlets	☐	☐	29
Lamp	☐	☐	30
Balcony /Shutter	☐	☐	31
Cleaned room	☐	☐	32
Div.	☐	☐	33

Optionals:			
Duvet	☐	☐	49
Pillow	☐	☐	50
Duvet cover and pillowcase	☐	☐	51
Fitted sheet Dvala	☐	☐	52
Textiles washed	☐	☐	53

received ☐ ☐ 58

received ☐ ☐ 59

Living Room	Ok	Not Ok	No.
Cleaned	☐	☐	34
Floor	☐	☐	35
Walls	☐	☐	36
Ceiling	☐	☐	37
Windows / -sill	☐	☐	38
Power outlets	☐	☐	39
Balcony / Shuter	☐	☐	40
Div.	☐	☐	41

Furnitures			
Bed (Neiden/Tarva) clean	☐	☐	42
Mattress clean washed 60C	☐	☐	43
Mattresscover Grusnarv	☐	☐	44
Closet (Kleppstad)	☐	☐	45
Table	☐	☐	46
Chair	☐	☐	47
Commode Malm	☐	☐	48

Comment to No.

Signature

Signature Previous tenant _____

Name in Blockletter _____

Signature New tenant _____

Name in Blockletter _____

Disposal costs, new defects or post-cleaning can be charged to the tenant who is moving out.

Important information for new tenants:

Please check the room and the common areas carefully for damage and report it on this form here.

It is assumed, that damage reported after the takeover was caused by the new tenant.

For hidden not yet listed defects or damage the new tenant has a **period of 14 days** from today on.

Previous tenant: This document must be scanned by the previous tenant and sent to Stuwo and the new tenant.

The depot can only be returned with a signed acceptance report. When: up to **approx. 4-6 weeks** after the start of the contract.

Please send a message 14 days after the start of the new contract so that we can start the process.

Please fill in correctly otherwise its not possible to transfer.

Attention: International accounts can have more than 21 characters

Repayment of Deposit

New address of previous tenant _____

Swiss Banc- Account nr:

IBAN with 21 characters

Account is in name of: _____